

**Results of Spring 2005 Alumni / Employer Survey on
Importance of Public Administration Knowledge, Skills and Abilities**

The scale is a 7 point scale for this survey, where 1 = Extremely Unimportant
and 7 = Extremely Important.

	Overall Mean	Type Respondent		Type Sector		
(n = 160) Ranked By Importance of Overall Mean	Mean	Alumni	Employer	Public	Nonprofit	Private
<i>Bolded and Italicized means = statistically significant at .05 level</i>		52.5%	47.5%	50.0%	41.3%	5.2%
		(n=84)	(n=76)	(n=80)	(n=66)	(n=8)
Software-- Word Processing	6.81	6.85	6.77	6.81	6.83	6.88
Software-- Email	6.79	6.82	6.76	6.83	6.82	7.00
Software-- Internet / Web	6.52	6.56	6.47	6.46	6.61	6.38
Research-- Using Internet to Answer Questions	6.40	6.46	6.33	6.30	6.45	6.62
Writing-- Document that Recommends to Supervisor	6.30	6.40	6.18	6.33	6.18	6.75
Importance of Effective Team Work	6.30	6.21	6.39	6.19	6.42	6.63
Software-- Spreadsheet	6.23	6.25	6.20	6.19	6.29	6.38
Important-- Budget and finance concepts	6.22	6.24	6.20	6.10	6.34	6.63
Prof Skills-- Develop Budget Proposal	6.07	6.13	6.00	6.03	6.18	6.38
Writing-- Document that Briefs a Supervisor	5.96	6.12	5.79	6.04	5.77	6.63
Important-- Organizational Behavior	5.95	5.89	6.01	5.91	6.00	5.75
Important-- Political Institutions	5.84	5.83	5.85	5.96	5.75	4.88
Oral-- Present Paper or Project	5.73	5.88	5.57	5.76	5.59	6.25
Prof Skills-- Complete Budget Analysis	5.72	5.83	5.60	5.75	5.69	6.13
Oral-- Extemporaneous	5.71	5.82	5.58	5.62	5.81	5.50
Writing-- Persuasive Memo	5.70	5.68	5.71	5.75	5.62	5.63
Important-- Public policy processes	5.66	5.67	5.64	4.47	6.17	3.63
Software-- Presentation Software	5.59	5.80	5.36	5.84	5.18	6.38
Research-- Correctly Citing Sources	5.58	5.64	5.51	5.70	5.43	5.13
Prof Skills-- Read Financial Statements	5.56	5.55	5.56	5.37	5.74	6.25
Important-- Concepts of Public Management	5.52	5.45	5.59	5.73	5.32	4.38
Writing-- Document that Analyses a Public Policy	5.52	5.58	5.45	5.71	5.26	4.88
Oral-- Make Presentation Using PowerPoint	5.51	5.71	5.28	5.78	5.09	6.50
Important-- Economic Concepts	5.49	5.51	5.47	5.39	5.48	5.88

Important-- Human resource management	5.48	5.27	5.70	5.43	5.47	5.25
Prof Skills-- Complete Policy Analysis	5.38	5.63	5.11	5.63	5.03	5.50
Writing-- Document that Provides In-Depth Research	5.36	5.52	5.18	5.59	5.02	5.50
Prof Skills-- Complete Cost-Benefit Analysis	5.33	5.45	5.20	5.22	5.37	5.88
Important-- How nonprofits work	5.14	4.67	5.67	4.47	5.67	4.63
Software-- Database Software	5.13	5.11	5.15	5.03	5.23	5.88
Prof Skills-- Develop Work Force Policies	4.99	4.89	5.10	5.01	4.86	5.50
Research-- Using Library to Answer Questions	4.98	4.87	5.11	4.97	5.00	4.13
Prof Skills-- Complete Organizational Restructuring Proposal	4.93	5.04	4.81	4.84	4.95	6.00
Prof Skills-- Complete Work Force Planning Analysis	4.71	4.59	4.84	4.65	4.62	5.50
Prof Skills-- Complete Statistical Analysis	4.65	4.68	4.62	4.66	4.58	5.00
Research-- Defining a Hypothesis	4.22	4.43	3.99	4.34	3.95	4.75
Research-- Writing a Complete Research Paper	4.16	4.49	3.79	4.41	3.72	5.25
Software-- Desktop Publishing	4.10	3.96	4.25	3.81	4.39	4.50
Software-- Conferencing Software	3.91	3.86	3.96	3.89	3.78	4.00
Research-- Writing a Literature Review	3.84	4.04	3.63	3.86	3.72	4.25
Software-- Statistical Software	3.83	3.86	3.80	3.97	3.42	4.50
Software-- GIS	3.38	3.44	3.31	3.72	3.02	2.88
		(n=84)	(n=76)	(n=80)	(n=66)	(n=8)

* Bolded and Italicized means = statistically significant at .05 level, meaning there is a statistically significant difference between the different sectors